

CLAYTON-LE-WOODS PARISH COUNCIL
MINUTES OF THE PLAY LEISURE AND WELFARE COMMITTEE
HELD ON THURSDAY 12th OCTOBER 2017 AT 7.00PM
AT MANOR ROAD SCHOOL ANNEXE

PRESENT: Councillor C Bromilow
Councillor G Charlesworth
Councillor J Cronshaw
Councillor R Ormston

IN ATTENDANCE: Councillor G Ormston
Mrs TD Morris (Clerk)

	ACTION
<p>17.08 APOLOGIES</p> <p>Apologies were received and accepted from Councillor M Mayson</p>	
<p>17.09 ELECTION OF CHAIRMAN</p> <p>There were two nominations for the position of Chair and on the drawing of lots Councillor C Bromilow was appointed Chair of Play and Leisure Committee for the period of one year.</p>	
<p>17.10 REVIEW OF TERMS OF REFERENCE</p> <p>It was agreed that the Terms of Reference be adopted subject to certain amendments</p> <ol style="list-style-type: none">1. Two more members required to replace Councillors R Boyd and S Cross2. To incur and authorise expenditure not otherwise delegated to another Committee or employee to be deleted.	
<p>17.12 DECLARATION OF INTEREST</p> <p>There was no declaration of interest.</p>	
<p>17.13 APPROVAL OF MINUTES DATED 9th FEBRUARY 2017</p>	

It was **RESOLVED** to approve the minutes of the meeting held on 9TH February 2017 as correct record, which were duly signed by the Chair.

17.14 MATTERS ARISING

Parish Christmas Lunch 2017

It was reported that the Beaumont had been booked for the Christmas lunch on Monday 11th December 2017 at 1.00pm. The Clerk would arrange for the posters to be placed on the noticeboards and she would liaise with the members who knew of any residents on their lists.

17.15 GOUGH LANE PLAY AREA UPDATE

Councillor R Ormston explained to the members that he and Councillor G Charlesworth had finalised a specification under the guidance/support of Lindsey Blackstock at Chorley Borough.

Tenders had been invited from 6 contractors and 5 had responded.

It was proposed that the tenders be opened by any 3 of 5 councillors that were available on the given day and that evaluation forms would be used to rank the contractors.

It was proposed that for this project that Councillor Mrs G Ormston be co-opted onto the Working Party for Gough Lane Play Area.

It was agreed that the tenders would be opened on w/e 20th October 2017 and that Councillor Mrs G Ormston would be co-opted onto the working party for the duration of the project.

17.16 CONFIDENTIALITY

There were no items deemed confidential.

17.17 DATE OF NEXT MEETING

The next scheduled meeting would be agreed at the next full council meeting.